
PROFILE

Creative leader with a strong background in leading all phases of production for on- and off-Broadway stage plays including coordinating rehearsals, identifying talent using a diversity and inclusion-centric approach, and setting schedules. Comprehensive experience in building cohesive teams using hands-on leadership and coaching.

AREAS OF EXPERTISE

- Theatrical Development
- Marketing Strategies & Branding
- Client Relations
- Team Leadership
- Staff Training and Development
- Schedule Building
- Fundraising Donor Relations

EDUCATION

Master of Fine Arts in Directing
The Pennsylvania State University

Bachelor of Fine Arts in Performing Arts
Western Kentucky University

CERTIFICATIONS

Post Baccalaureate Certificate in Fundraising Leadership
The Pennsylvania State University

Certification in Online Teaching
Penn State World Campus

PROFESSIONAL EXPERIENCE

Executive Director 5/2021 to present
Duluth Playhouse, Duluth, MN

Leads the successful completion of daily operations as well as long-term strategic planning. Translates project requirements into actionable plans and clearly defined timelines. Promotes a full-scope approach to performance, marketing, and fundraising by hosting meetings with cross-functional leaders.

- Successfully led the organization through 18 months of global pandemic.

Resident Artistic Director 5/2014 to 8/2017
McLeod Playhouse, Carbondale, IL

Planned, executed and oversaw multiple seasons while upholding artistic integrity and industry standards. Translated project requirements into actionable plans and clearly defined timelines. Promoted a full-scope approach to performance, marketing, and fundraising by hosting meetings with cross-functional leaders.

- Directed and choreographed up to three productions per season concurrently.
- Ensured a hands-on approach to the selection of skilled talent by traveling to auditions in NYC, Chicago and St. Louis.

Assistant to the Director 10/2019 to 12/2019
A Christmas Carol Broadway, New York, NY

Selected as the assistant to The Old Vic Artistic Director, Matthew Warchus, on the London Transfer of *A Christmas Carol Bway*. Ensured the timely completion of daily activities including recording blocking and pre-production operations.

- Coordinated with Associate Directors Tom Caruso and Jamie Manton as well as choreographer Lizzi Gee during all activities in the rehearsal studio.

Assistant to the Director 5/2019 to 7/2019
Second Stage Theater – Make Believe, New York, NY

Supported director Michael Greif during all phases of production for *Make Believe* by Bess Wohl. Ensured the timely completion of all activities by standing in for actors, assisting technical rehearsals, and noting all progress and activity.

PROFESSIONAL EXPERIENCE, CONTINUED

Assistant to the Director

10/2013 to 12/2013

Paper Mill Playhouse, Milburn, NJ

Played a key role during Paper Mill's 2013 production of *Oliver!* by preparing the rehearsal studio, delegating tasks, and detailing in-depth director's notes regarding studio and technical rehearsals. Assisted Paper Mill Artistic Director, Mark Hoebee throughout the process.

Instructor/Lecturer

8/2017 to 5/2020

Penn State University, State College, PA

Authored highly engaging instructional strategies, lecture plans, syllabi, and course content. Created a learning environment which focused on discussion and participation. Tracked student progress to locate any areas requiring additional instruction or tutoring.

- Mitigated any interruption in instruction during the transition of courses to an online setting due to COVID-19.

Marketing Assistant

1/2019 to 6/2019

Penn State Center Stage, State College, PA

Increased visibility and engagement by designing and launching engaging email, social media, and web content. Collaborated with the Marketing Director during the definition of new marketing strategies which aligned with emerging trends and historic data.

- Headed the launch of a new virtual benefit for the Penn State School of Theatre Future Fund.

Ensemble Coordinator

8/2011 to 10/2012

Chicago Shakespeare Theater, Chicago, IL

Liaised between the Director and PSM of the Chicago Public Schools program. Planned and conducted break-out rehearsals with students while reinforcing key practices regarding the analysis of Shakespearian text. Assembled all necessary paperwork and built new schedules which matched department needs.

Assistant to the Artistic Director

5/2010 to 9/2010

Timber Lake Playhouse, Inc., Mt. Carroll, IL

Headed the direction of the Theater for Young Audience season, a teen musical theater workshop, and acted as Assistant Stage Manager.

Additional Experience

Education and Volunteer Director · Capitol Arts Alliance · Bowling Green, KY

2008 – 2010

STAGE DIRECTING EXPERIENCE

- **Director** · MAKE BELIEVE · Duluth Playhouse
- **Director** · LITTLE WOMEN · Duluth Playhouse
- **Director/Choreographer** · ANNIE · The Little Theatre on The Square
- **Assistant Director** · LES MISERABLES · White Plains Performing Arts Center
- **Director** · CHOICES: A NEW ROCK MUSICAL · West Village Musical Theatre Festival
- **Director** · CASH, COMFORT, SEX · Manhattan Repertory Theatre
- **Director/Choreographer** · OKLAHOMA! · McLeod Playhouse
- **Director/Choreographer** · INTO THE WOODS · McLeod Playhouse
- **Director/Choreographer** · HAIRSPRAY · McLeod Playhouse
- **Director/Choreographer** · ROCK OF AGES · McLeod Playhouse
- **Assistant Director** · HAIR · McLeod Playhouse, Tom Kidd
- **Assistant Director** · ANNIE · McLeod Playhouse, Tom Kidd
- **Assistant Director** · CURTAINS · Timber Lake Playhouse, Jess McLeod
- **Choreographer** · MAKE ME LOVE YOU · New Rock Theater
- **Director/Choreographer** · PETER AND THE STARCATCHER · The Pennsylvania State University
- **Director/Choreographer** · MONTY PYTHON'S SPAMALOT · The Pennsylvania State University
- **Director/Choreographer** · VIOLET · The Pennsylvania State University
- **Director** · THE LAST FIVE YEARS · The Pennsylvania State University
- **Director/Video Editor** · SNOW, A MUSICAL ROMANCE · University of Hartford
- **Director/Video Editor** · I LOVE YOU BECAUSE · University of Hartford
- **Director/Choreographer** · CHILDREN OF EDEN · Southern Illinois University
- **Director/Choreographer** · ONCE ON THIS ISLAND · Western Kentucky University
- **Director/Choreographer** · SIDE SHOW · Western Kentucky University
- **Assistant Director** · PUTTING IT TOGETHER · Western Kentucky University
- **Assistant Director** · GREENBRIER GHOST · Western Kentucky University
- **Assistant Director** · LIKE YOU LIKE IT · Western Kentucky University
- **Choreographer** · REALLY (Original Film) · DePaul University
- **Director/Choreographer** · ANYTHING GOES · McLeod Playhouse
- **Director/Choreographer** · BRING IT ON! THE MUSICAL · McLeod Playhouse
- **Director/Choreographer** · SINGIN' IN THE RAIN · McLeod Playhouse
- **Director/Choreographer** · JAMES AND THE GIANT PEACH · McLeod Playhouse
- **Director/Choreographer** · PINOCCHIO · McLeod Playhouse
- **Director/Choreographer** · CHARLOTTE'S WEB · Timber Lake Playhouse

REFERENCES

*References have requested I only share email addresses. They will be happy to schedule a phone call if requested.

Susan H. Schulman · Tony Nominated Director <shs13@psu.edu>

Michael Greif · Tony Nominated Director <michjg59@gmail.com>

Matthew Warchus · Artistic Director · The Old Vic <mwarchus@me.com>

Mark Hoebee · Artistic Director · Paper Mill Playhouse <MHoebee@papermill.org>

Tracey Moore · Professor of Theater · The Hartt School <mooretraceymoore@gmail.com>